

Draft Minutes
Amended Agenda
City of Fox Lake
Personnel Committee Meeting
Monday, July 11, 2016
3:45 p.m. City Hall Conference Room

The Personnel Committee will meet to: *The meeting was called to order at 3:45 PM. Members present: Dennis Linke, Pete Hartzheim. Others present: Mayor Bednarek, Public Works Direct Geno Huettner, Utilities Superintendent Brad Ruenger, City Administrator Gary Rogers. Member John Mund arrived at 4:30 PM.*

- Motion to move into closed session. *Motion made by Pete, Second by Dennis, the vote all Aye.*
- Interview candidates for the position of Operator 1. *Three candidates were interviewed for the position of Operator 1. Applications are attached to closed session minutes.*
- Motion to move into Open Session. *Motion by Pete, second by John to move into open session. The vote – all Ayes.*
- Recommendation to the City Council to fill the position of Operator 1. *The Administrator is to contact Derek Schoenherr and offer the position contingent upon passing the CDL Drug Testing and back ground check.*
- **Review and consideration of creating a part-time Administrative Assistant position.** *An overview of the proposed position was presented by the City Administrator. The proposed position is a part-time position to be used to supplement existing personnel. A Committee consensus was to take this proposal to the August Committee of the Whole for further discussion. Concern was expressed about the budget. This position was not budgeted for 2016.*
- Motion to Adjourn. *Motion to adjourn by Pete, second by Dennis, The vote was all Ayes.*

Posted July 7, 2016

**** ACTION MAY BE TAKEN ON ANY OF THE ABOVE AGENDA ITEMS**

Posted: Municipal Building and City Website

Request from persons with disabilities who need assistance to participate in this meeting should be made to the City Clerk's office at (920) 928-2280 with as much advance notice as possible.

The City has been informed or otherwise has reason to believe that members of other governing bodies may attend the meeting. No action by other bodies may occur.