

**City of Fox Lake
Committee of the Whole Synopsis
October 18, 2017**

The October 18, 2017 committee of the whole meeting was called to order by Mayor Tom Bednarek, at 6:30 p.m., in the Council Chambers. Those in attendance were alderpersons John Mund, Dan Ault, Dennis Linke, Peter Hartzheim and Tom Jahnke. Absent: Robert Jenswold. Also attending were city attorney Steve Hannan, city clerk Susan Hollnagel, city administrator Dean Perlick, and public works superintendent Gene Huettner.

In the audience was Craig Warmbold of WBEV and Ann Tripke.

Update on Third Street & Mill Road projects

Huettner said the Third Street project is complete and Mill Road has landscaping left to complete. He said the rain put the contractor behind. Hartzheim said he noticed that the dirt had washed out at the culvert on Karavan Drive and asked if blacktop could be put down. Huettner said he had talked with the city engineer and it would be done once asphalt is back in town. Linke asked if they had any more complaints on Third Street. Huettner said there was one guy, by the catch basin, who is scalping the grass. Hartzheim said the residents should be aware they shouldn't cut the new grass so short and should let it get 3-4 inches tall. He said come spring, the city won't be responsible for it.

Change order #1-Third Street

Bednarek said change order #1, for the Third Street project, includes the final quantity adjustments to show "as constructed" amounts. He said the project came in under budget and have CDBG grant funds left. Mund asked if we return the funds to the state. Bednarek said they are working with Jeff Thelen to see if the funds can be used on Wells Street.

Pay request #1 Mill Road reconstruction

Bednarek said the city received pay request #1, from Kopplin and Kinas Co., Inc., in the amount of \$190,606.68, for work efforts on the Mill Road reconstruction project. Mund said the road is nice. Bednarek said this would be on the November council agenda.

Proposed Knox box ordinance

Mund said the ordinance looks good and Perlick's memo is interesting. He wondered if the Knox box is the only one that can be used. Hannan said that is the brand name of the lock

box. He said if we have multiple brands of lock boxes used, it could be a real problem. Hannan said he had no problem with specifying the brand of lock box that would be used. Bednarek asked who would pay for these. Hannan said the property owners would. Hartzheim pointed out the only people, who would have access to the lock boxes, would be the fire or police department. Hannan said some Beaver Dam owners were upset because that did not want the Fire Department to have access to their business and that could become a problem here. Hartzheim suggested, in the downtown area, there could be one lock box to serve each block. Ault said the fire chief should go out and talk with the businesses to explain the lock box and their options. Bednarek said it is our duty to pass the ordinance but the Fire Department needs to contact the business owners and explain what this is and the benefit to them.

Hannan said the Perlick raised issue of every governmental structure have a lock box. He said for the municipal building yes but does the shed in the cemetery need one. He said the city has time to implement this. He feels the Fire Department should contact those that would be affected and then set a time frame to implement it. Jahnke asked if every public building needs one. Hannan said it can be set up the way we deem best for the city. Mund said businesses should check with their insurance companies to see what benefit it may have for them. Ault asked if all sheds should have them or should we decide what needs/doesn't need to be accessed. Mund asked if the shed/building should have a value. Hartzheim asked if it should be over a certain square footage, such at 500 square feet or 700 square feet. Mund said he can't see every dinky little shed having a lock box on it. Hannan suggested commercial and industrial buildings with alarms have lock boxes. Bednarek said the fire chief needs to contact the companies and businesses to explain the lock box and get back to the council with their responses.

Fire Dept/Municipal Bldg new roof

Linke said the Fire Association talked about installing a new roof and /or repairing the fire department roof next year and was wondering if the work the can be bid out as a group. Hannan said the RDA owns the building and Perlick said the city is required to maintain it, inside and out. Hannan suggested getting a bid for the municipal building roof, fire department roof and then a bid for doing both at the same time. Ault asked if they are looking to have this done in 2018. Linke said yes, to get the bid notice out in January/February so it would be ready to go in spring.

2018 pool hours

Hartzheim said he wants to meet with Jason, of the YMCA, to talk about switching some hours at the aquatic centers. He said he's looking at having some swimming lessons in the evening and adult swims. Hartzheim said the Y had no problem with the city selling

concessions. He said he met with Chris Neuman and the pump, that is 13 feet long, has to be pulled out of the building. He said Neuman said they would work with us.

Crocker Street park

Linke said he has been unable to talk with Jim Clark, regarding the Scouts building a gaga ball enclosure but will continue to try to reach him. Linke said bids were received on the purchase and installation of equipment and they were off the charts. Perlick said they had received a bid from Lee Recreation with equipment costs going from \$15,300- to \$23,000- plus additional costs for installation. He said it was a modest amount of equipment and no funds were put in the 2018 budget for this. Linke said he had talked with Becky Bussian about the cost of the improvements and suggested get a play set at Menard's and have volunteers install it. Jahnke said the equipment that is there is too close to the road. He asked if they can move it. Linke said it's set in concrete.

Operator license

Operator license application was received from Tracy Scott, for the period ending June 30, 2018.

Library minutes

With the absence of Torgeson, no one had questions regarding the October 3, 2017 board minutes.

2018 budget

Perlick went over the 2018 capital improvement/equipment budget and said he had made adjustments to their requests from the previous meeting. He said under celebrations, the changed/recommendations are in bold.

Perlick then went over the flow chart, with the proposed levy amount of \$727,888, with the capital project fund 400 at \$132,065- and reserve funds applied of \$121,565-. He said the budget needs to cut \$68,000 to get the expenditure restraint funds of \$22,000-. It was the council's consensus to not make any cuts to the budget and forgo the expenditure restraint funds for 2018. Perlick said the public hearing and action on the budget would be at the special council meeting on November 15. Bednarek said they knew this year would be tough and commended Tripke and Perlick for their work on the budget.

With no other business to come before the committee of the whole, the meeting was closed at 7:10 p.m.