

Legal Proceedings of the City of Fox Lake
Common Council
January 4, 2023

The regular meeting of the City of Fox Lake Common Council was held on Wednesday, January 4, 2023, at 6:30 p.m., in the council chambers. The meeting was called to order by Mayor Tom Bednarek and followed by the pledge of allegiance. Roll call was taken with alderpersons Dan Ault, Marcy Benz, Bruce Harned, Peter Hartzheim, Dennis Linke and John Mund present. Also attending were City Administrator Kelly Crombie and City Clerk Jenny Quirk.

In the audience were Vicki Matheys, George Kress, Kathy Martin, Ann Buchda, Richie & Cory Quirk and Cody & Sarah Kress.

The clerk certified open meeting laws have been complied with.

Wall of Fame award:

The Mayor recognized Vicki Matheys for her dedication, hard work and efforts to make a difference for the City of Fox Lake. She was awarded with a commemorative plaque and had her engraved name plate added to the plaque hanging on the council chambers wall.

Public comments:

The Mayor opened the meeting to public comments on agenda items and other matters. Richie Quirk noted that this year will be the 50th anniversary of the St. Patty's Day parade in Fox Lake.

Approve minutes:

Motion by Mund, seconded by Linke to approve the minutes of the December 21, 2022 special council meeting. Motion carried with a voice vote.

Consent Agenda:

Motion by Benz, seconded by Mund to pay the bills, as audited, for accounts payable-check #43672 through #43761 totaling \$231,809.54 (including ACH withdrawals) and payroll checks #61239 through #61332, including Fire Department payroll checks totaling \$130,962.60. Motion carried with a voice vote.

Discussion job descriptions for the Clerk-Treasurer and Deputy Clerk-Treasurer:

Council discussed the draft versions of the new Clerk-Treasurer and Deputy Clerk-Treasurer job descriptions.

Clerk-Treasurer job description:

Motion by Hartzheim, seconded by Mund to approve job description for the Clerk-Treasurer. Vote in favor: Benz, Harned, Hartzheim, Linke, Mund and Ault. Motion carried.

Deputy Clerk-Treasurer job description:

Motion by Mund, seconded by Benz to approve job description for the Deputy Clerk-Treasurer. Vote in favor: Harned, Hartzheim, Linke, Mund, Ault and Benz. Motion carried.

Appointment of Clerk-Treasurer:

Motion by Benz, seconded by Linke to appoint Jenny Quirk as the Clerk-Treasurer with a \$3.00 pay increase in compensation retroactive to December 12, 2022. Vote in favor: Hartzheim, Linke, Mund, Ault, Benz and Harned. Motion carried.

City Administrator report:

Crombie provided his Administrator's report to the council.

Adjourn to closed session:

Motion by Linke, seconded by Ault at 6:45 pm to adjourn to closed session pursuant to Wisconsin Statute 19.85(1)(c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility. Specifically, to discuss the search and candidates for the deputy Clerk-Treasurer. Vote in favor: Linke, Mund, Ault, Benz, Harned and Hartzheim
Motion carried.

Reconvene to open session:

Motion by Mund, seconded by Harned at 7:20 pm to reconvene to session. Vote in favor: Mund, Ault, Benz, Harned, Hartzheim and Linke. Motion carried.

With no other business to come before the Council, motion by Mund, seconded Linke by to adjourn and go into the Committee of the Whole meeting. Motion carried with a voice vote. Meeting adjourned at 7:21 p.m.