

**City of Fox Lake**  
**Committee of the Whole Synopsis**  
**September 6, 2023**

The September 6, 2023 committee of the whole meeting was called to order by Mayor Tom Bednarek, at 6:38 p.m. In attendance were alderpersons Dan Ault, Marcy Benz, Bruce Harned, Peter Hartzheim, Dennis Linke and John Mund. Also attending were City Administrator Kelly Crombie, Police Chief James Rohr, City Clerk-Treasurer Jenny Quirk and Deputy City Clerk-Treasurer Jane Fude.

**Water/sewer utilities:**

**Fire/Police:**

**City Administrator:**

- The Mayor recognized the members of the Friends of the Clausen Park Committee. A commemorative plaque will be hung in the council chambers in honor of their volunteerism.
- Discussion of donated and sponsored items for Clausen Park: An organization would like to donate money to the park and would like it to go towards sponsoring one of the new benches in the park with a name plate on it. Council agreed that if an organization was paying for the bench, they could have a name plate on it.
- Discussion of City owned tax foreclosure parcel on Hamilton Street: The City would have an agreement with the property owner to convey the properties to them. The CSM with MSA would then dedicate the portion of Hamilton St. back to the City as a road right of way. The City will pay a part of the CSM expense for the Hamilton St. portion.
- Discussion of rent of City owned farmland: The council discussed soliciting bids for renting out the City owned 62 acres of farmland. There have been multiple farmers that have inquired on renting the farm land from the City.
- Discussion of employee personnel policy on compensatory time: The council discussed if an exempt employee should have the same policy as a nonexempt employee regarding the amount of comp time allowed to accumulate.
- Discussion of property maintenance issues: Council discussed the process of handling property maintenance issues. This past May there was a meeting of the building inspector, Chief of Police, Mayor and City Administrator. It was suggested that if a complaint is made about a property by a citizen or alder, the City administrator will investigate and send a letter as to what the problem is. If no progress is made within 30 days or even communication from the property owner as to what the plan is going to be within 30 days then at that point, it will get turned over to the police or building inspector, depending on the nature of the violation.
- Discussion of utility rate studies: Council further discussed addressing the utility rate studies for water and sewer as well as the implementation of the simplified water rate process.
- Discussion of 2024 Budget: The council had further discussion and updates on the 2024 budget process.
- City Administrator report was presents by Administrator Crombie.

**Building & Parks:**

**License & Finance:**

**Personnel:**

**Library:**

**Audit & Review:**

**Cemetery, recycling & transfer station:**

**Public Works:**

- Motion by Mund, seconded by Benz to adjourn to closed session pursuant to Wisconsin Statute 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility. Specifically, to discuss City Administrator evaluation. Vote in favor: Harned, Hartzheim, Linke, Mund, Ault and Benz. Motion carried.
- Motion by Linke, seconded by Mund to reconvene to open session. Vote in favor: Hartzheim, Linke, Mund, Ault, Benz and Harned. Motion carried.

With no other business to come before the committee of the whole, the meeting was adjourned at 8:09 p.m.